Job Description

DATE: March 26, 2021

Construction Foreman

Have experience in the Construction Industry? Want to work with a well-respected organization where you can thrive? Want to be part of a collaborative team?

Louis Ptak Construction has a perfect opportunity for you.

Louis Ptak Construction has been building exceptional projects throughout Northern California since 1998 working as General Contractors and Carpentry Subcontractors. Our portfolio includes some of the largest and most well-known private residential estates, as well as an award-winning commercial building in the heart of Silicon Valley.

Compensation and Benefits

Attractive compensation package including 401K, health/dental/vision, holiday/sick pay

Foreman Job Summary

- Directly supervises employees while continuing to perform "bags on" carpentry work.
- Directly responsible for managing project specific health and safety plan
- Coordinates and manages daily on-site safety meetings
- Constant contact with the Project Manager (PM) to ensure schedule, cost and production is on track/budget
- Confers with and directs supervisory personnel engaged in planning and executing work procedures, interpreting specifications
- Confers with supervisory, engineering personnel, inspectors and suppliers of tools and materials to resolve construction problems and improve construction methods
- Inspects work in progress to ensure that workmanship conforms to specifications and the adherence to construction schedules
- Prepares or reviews reports on progress, materials used and costs, and adjusts work schedules as indicated by reports
- Attends coordination and production meetings with the PM to develop activities and amend possible problems related to structures
- Performs other duties as assigned

Competencies and Experience

- 5 7 years Superintendent / Foreman experience in the construction industry
- Full understanding of high-end carpentry install techniques and standards.
- Ability to lead by example with terrific install skills.
- Good verbal and written communication skills. Good communication and ability to provide written detail such as RFI to project manager as required



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- Computer skills required: Email, Dropbox.
- Computer skills preferred: Digital Plan Review (i.e., Plangrid), MS Project,
- Excellent customer service skills.
- Ability to exercise sound independent judgment.
- Knowledge of construction methods and OSHA construction regulations

If this opportunity excites you, send your résumé to careers@louisptak.com

This is a full-time position. Job sites are often outside of the local area and significant commuting times may be required.